



## Behaviour Policy

At CCOOSC we are committed to ensuring every child is treated fairly, showing respect for children and staff enabling everyone who attends the setting to feel valued. We strive to continually make a safe and happy environment, encouraging children's social skills and communication development.

Aims and expectations:

- Good behaviour is recognised and rewarded as we believe this will encourage reputable behaviour
- Children have a clear understanding of what behaviour is expected
- Positive encouragement, praising the child will help the child's self esteem, self image and self motivation.
- All staff paid or voluntary should respond to a child in a respectful manner at all times. Remember! You are the child's positive role model
- Club rules have been written by the children and are clearly displayed for everyone to see. Giving clear indication of what is expected of everyone within the setting.
- Boundaries and consistency should be applied in line with them.
- The child should be given direction and correction in a positive way.
- If children are made aware of their own feelings and that of others it will encourage them to be sensitive to one another's needs.

Children should **never** be labeled as being naughty or bad, children should not be rejected as it is the behaviour that is not acceptable and not the child. If you label a child as naughty they will live up to that expectation of them. We encourage the child to take responsibility of their own actions; there are consequences for children who choose to misbehave.

Consequences are as follows:

- 2 verbal warnings
- Time out (this will depend on the individual child and the reason for time out. Time out consists of the child being removed from the situation and being asked to sit on the sofa to have time to reflect on their actions) initially this will be for five minutes. If the child is approached by a member of staff and the behaviour escalates – time out will be given a second time out for a further five minutes. By which in the majority of cases, five minutes allows the child to calm down, to which they would be allowed to continue play.
- If a child consistently shows disruptive behaviour, either physical or verbal, findings will be recorded on incident sheets and stored in the child's file. This will remain confidential and should be stored correctly allowing only for parents/cares access. A meeting will be set up with the parent/carer and the settings Manager on how they can work together to support the child, this could mean putting strategies or individual plans in place.

If the Manager identifies that support is needed from an outside agency, with parents/carers consent, the correct agencies will be notified. All rerecorded findings with parent/carers consents would then become accessible to the external agencies.

In the extreme case of a child's behaviour endangering themselves, other children or staff, for the safety of everyone in the setting, exclusion may be enforced; this is down to the discretion of the Manager